Guest ZIH Logins

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Schlüsselwörter

ZIH-Login Coupon-ID guest

Lösung (öffentlich)

If you do not have an employee or student status at TU Dresden, you can only obtain a ZIH login via a guest status. If you want to add a guest status to an already existing ZIH login, please see the [1]Notes for already existing ZIH logins at the end of the article.

Appointment of a contact person

You need a contact person for a guest login. In principle, any person who currently has a ZIH login and is employed at TU Dresden can act as a contact person. Exceptions are student and research assistants (SHK/WHK). The contact person can invite you via the [2]self-service portal under [3]"Guest management" as described below.

Steps as a contact person
- As a contact person, log in to the [4]self-service portal at the top right via "Login".   Screenshot of the self-service portal with marker on Login
- After logging in, select the [5]"Guest logins" item under "Communication and collaboration".   Screenshot of the self-service portal with marker on Guest logins
- Select "Guest management" and then "Invite guest". You can now enter the guest's last name, first name and external e-mail address. You can also specify the runtime and the structural unit for the guest. When you have entered all the necessary data, select "Submit". After that, an e-mail will be sent as an invitation to the specified external address. The next steps are to be performed by the guest.   Screenshot of the form Invite guest

Steps as a guest
- As a guest, you will receive an email to the address provided by the contact person for the invitation. Please enter here last name, first name, gender, date and place of birth.   Screenshot of the form Register as guest
- Once you have pressed the "Submit" button, the system will create a ZIH login for you. After a few minutes at the latest, you should receive another email with the coupon ID to activate your ZIH login. You can find out more about activating your ZIH login in the FAQ "Redeem coupon - Activation of your ZIH login".

[6]Service Desk. The functionality in the self-service portal for existing ZIH logins will be improved shortly.

[1] #notes-existing-zih-logins
[2] https://selfservice.tu-dresden.de
[3] https://selfservice.tu-dresden.de/guests/
[4] https://selfservice.tu-dresden.de/
[5] https://selfservice.tu-dresden.de/services/guest-login/
[6] https://tu-dresden.de/zih/dienste/service-desk?set_language=en