

Requesting a personal certificate

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FAQ Article Print

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Keywords

PKI Zertifikat Zertifikatsbeantragung

Solution (public)

A personal certificate makes it possible to sign documents digitally and to sign and send encrypted emails.

Prerequisite

The basis for issuing a certificate is an identity check, which is carried out at TU Dresden by authorized persons on campus or centrally by employees of the Service Desk. During the [1]opening hours of the Service Desk, you can come to the Service Desk with a valid ID document. It is possible to check the current status of your identity in the [2]profile section in the self-service portal.

Publication

All personal certificates are automatically provided in the global address book of Exchange and LDAP directory of the DFN-PKI so that the exchange of encrypted emails is possible. Further information can be found in the [3]FAQ on email encryption.

Request in the Self-Service Portal

Access the certificate management in the self-service portal.

[4]<https://selfservice.tu-dresden.de/services/certificate-management/>

- Select the "Manage user certificates" tab.
Certificate management in the self-service portal
- Select "Request certificate".
Certificate management
- Enter a password for the certificate and then click on "Request certificate".
Requesting the certificate
- Your certificate will be created. Wait until the process is complete. Do not close the browser window.
Creation of the certificate
- Once the process has been successfully completed, you can download the certificate by clicking on "Download certificate".
Downloading the certificate
- Give the downloaded certificate file a meaningful name (e.g. persZert_FirstNameLastName_Date[YYYYMMDD] / persZert_MariaMustermann_20240424.p12)
- [5]How to integrate the certificate into a mail client.
- [6]How to integrate the certificate into a pdf reader.

[1] https://tu-dresden.de/cids/scd/service-desk?set_language=en

[2] <https://selfservice.tu-dresden.de/services/idm/profile/>

[3] <https://faq.tickets.tu-dresden.de/v/ItemID=1086>

[4] <https://selfservice.tu-dresden.de/services/certificate-management/>

[5] <https://faq.tickets.tu-dresden.de/otrs/public.pl?Action=PublicFAQSearch;Subaction=Search;Keyword=e-mail,zertifikat;LanguageIDs=1>

[6] <https://faq.tickets.tu-dresden.de/otrs/public.pl?Action=PublicFAQSearch;Subaction=Search;Keyword=pdf,zertifikat;LanguageIDs=1>