

Requesting a group certificate for functional login or distributed mailboxes

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Schlüsselwörter

Gruppenzertifikat, group-certificate Funktions-Login Funktionspostfach PKI TCS-Geant certificate

Lösung (öffentlich)

Group certificates can only be requested by the contact person for the functional login or the owners of the distributed mailbox.

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To request a group certificate, the contact person logs into the self-service portal with their personal ZIH login.

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After clicking on the [1]"User/function certificates" tile, you will see an overview of the requested personal certificates and group certificates.

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The "Request certificate" button takes you to the request page, which is preset to the personal primary email address at the top of the selection list.

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The selection list contains all primary email addresses for which the person is authorized to apply. Select the email address for which you want to apply for a certificate. The first and last name of the applicant remain preset and are NOT part of the generated certificate. Assign a password, which you must keep safe for the long term, and click on "Request certificate".

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The process is usually completed within a few seconds and the certificate is saved as a cert.p12 file in the download folder by pressing the "Download certificate" button.

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The group certificate should now be renamed appropriately so that it is clear later on which function login / distributed mailbox it was created for (suggested format: GRP_email address_YYYYMMDD.p12).

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If necessary, the certificate and the associated password must be made available to other users of the function login/shared mailbox.

The certificate is set up according to the usual [2]instructions in the operating systems and email clients.

[1] <https://selfservice.tu-dresden.de/services/certificate-management/overview>

[2] <https://faq.tickets.tu-dresden.de/s/Keyword=E-Mail,Einrichtung,Zertifikat;LanguageIDs=1>