

Managing external domain

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Schlüsselwörter

Domain DNS

Lösung (öffentlich)

Under certain conditions, in addition to names or subdomains under the tu-dresden.de domain, you can also use your own domains with other domain endings. [1]Information on providers and costs can be found here.

Application

The application is sent by [2]e-mail to Web Support and must contain the following information:

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Desired domains

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Reason and description

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Automatic renewal for an indefinite period or desired term in advance

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Cost centre and approval of the cost centre manager for permanent financing, as the domains are automatically renewed (usually annually).

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Personal data of the domain holder and a technical contact person (Tech-C)

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First name and surname

-

Address details

-

Telephone number

-

Desired DNS entries (e.g. IP address)

The role of administrative contact (Admin-C) is assumed by the ZIH.

Process

Department 7.5: Web and Video is the single point of contact for websites and domains. The process is as follows:

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Application to register a new or transfer an existing website/domain by e-mail to Web Support (see above)

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Review and consultation by SG 7.5 Web and Video

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Examination of the requirements (§ 18 IT regulations)

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Advice on hosting options (VM at ZIH, web space, WebCMS, external)

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Checking design (corporate design rules) and, if necessary, support in commissioning an agency

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Advice on data protection and legal notice (templates or involvement of the

information security and data protection team, if necessary)

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Advice on and review of accessibility

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Submission of resolution by SG 7.5 to the CDIO

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Approval (possibly with conditions) by CDIO

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Registration/transfer and configuration of the domain as well as advice on other services (TLS certificates and mail) by ZIH

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In case of conditions: Review by SG 7.5 and, if necessary, the Information Security team

Transfer

The transfer of existing domains from another registrar/provider follows the same procedure as a new application. In addition, an authorisation code (also called AuthInfo Code or Auth-Code) must be transmitted. The domain holder receives this code from the current registrar.

For some domain endings, especially .de, the codes are only valid for a limited period of a few days. You should therefore only obtain the code as soon as you have received authorisation from the CDIO and are ready to carry out the transfer.

If you would also like to migrate the existing DNS records, please provide them to the ZIH in a suitable format (zone file or CSV) if possible.

The exact transfer date will be agreed with the ZIH.

Cancellation

Cancellation is also carried out informally by sending a ticket to Web Support. Cancellation will be arranged with the registrar at a specific date or at the next possible date, depending on the customer's wishes.

Please note that cancelled domains are often very quickly reoccupied by so-called domain catchers.

[1] https://tu-dresden.de/zih/dienste/service-katalog/arbeitsumgebung/domains-dns?set_language=en

[2] <mailto:websupport@tu-dresden.de>