

# Requesting a personal certificate

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FAQ-Artikel-Ausdruck

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## Schlüsselwörter

PKI Certificate

## Lösung (öffentlich)

A personal certificate makes it possible to sign documents digitally and to sign and send encrypted emails.

Prerequisite The basis for issuing a certificate is an identity check, which is carried out at TU Dresden by authorized persons on campus or centrally by employees of the Service Desk. You can come to the [1]Service Desk during opening hours with a valid ID document. You can view the current status of your identity check in the "Account information" section of your [2]Self-Service Portal profile.  
Publication

All personal certificates are automatically provided in the global address book of Exchange and LDAP directory of the DFN-PKI so that the exchange of encrypted emails is possible. Further information can be found in the [3]FAQ on email encryption.

Request in the Self-Service Portal

- Access the certificate management in the self-service portal.
- [4]<https://selfservice.tu-dresden.de/services/certificate-management/>
- Select the "Manage user certificates" tab. Certificate management in the self-service portal
- Select "Request certificate". Certificate management
- Enter a password for the certificate and then click on "Request certificate". Requesting the certificate
- Your certificate will be created. Wait until the process is complete. Do not close the browser window. Creation of the certificate
- Once the process has been successfully completed, you can download the certificate by clicking on "Download certificate". Give the downloaded certificate file a meaningful name (e.g. persZert\_FirstNameLastName\_Date[YYYYMMDD] / persZert\_MariaMustermann\_20240424.p12) Downloading the certificate

[1] <https://selfservice.tu-dresden.de/services/idm/profile/>

[2] <https://selfservice.tu-dresden.de/profile/>

[3] <https://faq.tickets.tu-dresden.de/v/ItemID=1086>

[4] <https://selfservice.tu-dresden.de/services/certificate-management/>